

TIGARD LIBRARY BOARD  
MINUTES  
September 14, 2006

Call to Order: 7:08 p.m.

Roll Call: Marvin Diamond, Brian Kelly, Karen Levear (alternate), Scott Libert, Jan Thenell and Staff: Margaret Barnes and Kathy Vincent.

Minutes: It was moved by Kelly and seconded by Diamond to accept the minutes of July 13th, 2006 as written. Motion passed unanimously.

Agenda Additions and Deletions: None

Call to the Public: None

Volunteer Program Report: Stormont reported the summer youth hours have increased 36% compared with last summers. There will be an "After Hours Shelving & Pizza Party" Friday, September 15, 2006 from 5pm to 8pm. There are three new volunteer opportunities available – Tech Room Host, Teen Movie Night Chaperone and Peer Court Coordinator. Tech Room Host will provide assistance to patrons in the computer lab, monitor usage and help with computer questions. Teen Movie Night Chaperones will assist with the movies which are shown on the 4<sup>th</sup> Thursdays of the month. The next movie will be "Chronicles of Narnia". Peer Court Coordinator shepherds the teens through the process of completing their required hours. The new and improved Volunteer Application was distributed. It now contains liability release information and photo release information to comply with the City of Tigard risk management guidelines. The Board and Barnes thanked Stormont for all her hard work especially moving the "picnic" from Cook Park to the Library Community Room on short notice. Libert asked about the Family Festival 2006 which was held September 7, 8, 9, & 10<sup>th</sup>. Barnes explained there were daily family oriented programs ending with the fireworks in the Library courtyard. This event was very well attended.

Monthly Report for July and August 2006: Barnes mentioned circulation stats up as usual. Internet continues to be very busy. Children's programs are typically very popular. The Summer Reading program had a total of 1,731 participants. More programs were geared for young adults and attendance was up over last year. The Fireside Coffee Corner opened in August and has been very well received. Copies of an article from the Tualatin Times were distributed.

Election of Officers: After discussion it was moved to nominate Kelly as Chair and Burke as Vice-chair. Motion passed.

Policies: Copies of the “Library Bill of Rights”, “Freedom to Read” and “Library Use Guidelines” were distributed for discussion. The board reaffirmed the “Library Bill of Rights” and the “Freedom to Read”. The Library Use Guidelines were amended. The sentence, “Please park bicycles, skateboards, etc., outside was amended to exclude the word skateboards. Also, all underlined words in the text are to be no longer underlined.

WCCLS Update: - Proposed Operational Levy: Barnes passed around the Washington County Cooperative Library Services 05/06 Formula Distribution chart. A discussion followed with Barnes explaining the convoluted formula. Also provided were three Washington County handouts detailing Measure 34-126. The handouts explain what the levy is for and what will happen if the Levy is not passed. Barnes also explained that a double majority is not required in even years such as 2006.

Filter System: The system is installed and operational. Barnes explained there have not been any negative comments from the public. The system defaults to the Adult filter. Patrons can select a different filter after logging on.

E-Mail Notification: Barnes explained there has been positive feedback regarding the e-mail notification. Messages are sent out three days prior to the due date.

Wireless – VPN: Barnes followed up on Libert’s request regarding access to Virtual Private Network via the library’s wireless. Barnes discussed the problem with the City’s Information Technology department. Barnes will provide Libert with an e-mail address to consult directly with the Information Technology department.

Board Communications: Kelly expressed concern and possible conflict of interest if discussing the proposed levy. Barnes explained there would be no conflict and no need to identify themselves as board members.

Other Business: Barnes shared a picture of the recent acquisition of new public art titled “The Alphabet Chair”. The chair is made of letters of the alphabet welded together. There will be a dedication on Saturday, October 7, 2006 at 1:00 pm featuring the artist, Sarah Peters. The “sit-on” chair will be placed in the children’s room. Funds to purchase the chair were provided by the Neva Root bequest and The Friends of the Tigard Library. Barnes also shared an invitation to attend the presentation titled the “Public Library Boards 101” seminar on Friday, September 22 at the Jenkins Estate. The presentation provides some basic information about Oregon public library history and the roles and responsibilities of library board members in Oregon. Also present at the board meeting was Gene Clair. Clair, president of the Tigard Library Foundation distributed a copy of their new newsletter and spoke on the Foundations goals and raffle to be held at the Library book sale on Friday, October 13 and Saturday, October 14, 2006.

Adjournment: The meeting adjourned at 8:22 p.m.

The next meeting is scheduled for October 12, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd, Tigard, Oregon 97223.